

Herlong Public Utility District



Regular Board Meeting

May 26, 2026

CALL TO ORDER: Director Everett called the meeting to order at 5:30pm.

FLAG SALUTE: Director Everett led the flag salute.

ROLL CALL: Those present: Director Turek, Director Harris, Director Johnson and Director Everett. Absent: Director Rodriguez

APPROVAL OF AGENDA: Motion made by Director Harris to approve the agenda as presented. Director Everett seconded the motion. 4 Ayes: Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0. 1 Absent: Director Rodriguez.

PUBLIC COMMENT: There were no public comments.

KILEY & ASSOCIATES: Presentation by Jayson Braude and Mike Lane on benefits of hiring Kiley & Associates. They explained how their firm works at both state and federal levels to help their clients deal with federal agencies; receive earmarked money from Congress; keep clients up to date on availability of grant money, regulations and policy shifts. The firm is in contact with congressmen and women, and other government offices, on a face-to-face basis regarding issues their clients are dealing with, helping solve these problems and keeping clients in the know. Kiley and Associates encourage District representatives to go to Washington, D.C., as well as going to Sacramento to meet with representatives. All their clients have received some earmarked money from Congress within two years of becoming a client.

DIRECTOR RODRIGUEZ JOINED THE BOARD MEETING AT 5:55PM

Presentation continued with discussion of amounts of money our District could possibly receive. Length of contract is 1 year with a 30-day option to quit. Negotiation of monthly fee from \$2,484 to \$2,000 per month. Mr. Braude and Mr. Lane were thanked for their time and left the meeting. Board discussion regarding the matter. Motion made by Director Everett sign a contract retaining Kiley & Associates for 1 year at \$2,000 per month. Director Johnson seconded the motion. 4 Ayes: Director Rodriguez, Director Harris, Director Johnson and Director Everett. 1 Nay: Director Turek.

OATH OF OFFICE and NOMINATION for SECRETARY: District Clerk, Barbara Lee, administered the oath of office to Director Rodriguez. Motion made by Director Johnson for Director Rodriguez to fill the position of Board Secretary. Director Everett seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0.

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MINUTES: Motion made by Director Johnson to approve the minutes as presented with spelling correction of Director Rodriguez's last name. Director Harris seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0.

FINANCIALS: Motion made by Director Harris to approve and file the April 2026 Financial Statements as presented. Director Turek seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0.

FIRE DEPARTMENT UPDATES: *HVFD Calls:* There were 9 calls in April: 1 on base, all medical. *Brush Truck 1020:* Request for a policy to be brought to the June Board meeting stating permission must be given for the Brush Truck to leave the District before leaving the District. *Volunteer lettering on clothing:* Board agrees the lettering denotes HVFD firefighters as volunteers, which is an honorable position and that they may not have as much training as paid firefighters. *Training:* May 9th HVFD trained with SIAD, BLM and SRFD on Kirack and HPUD properties. *Discussion:* Ways to encourage more people to volunteer.

RESOLUTION 2026-01: Motion made by Director Everett to approve Resolution 2026-01, allowing HPUD to support LAFCO and to have a special district seat on the LAFCO board at an annual expense of approximately \$400. Director Turek seconded the motion. Roll call vote taken with 5 Ayes: Director Rodriguez, Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0.

WASTEWATER PLANT: *Replacement motor:* GM Raffelson presented the Board with results of an assessment of the oxidation ditch and clarifier. While things look good at the plant, everything is 25 years old. If a motor were to go out, a replacement motor would take 12 to 14 weeks to get. The firm recommended the motors at each end of the oxidation ditch to be replaced. Motion made by Director Turek to approve \$75,000 for the purchase of one new motor on this year's budget and a second motor to be purchased next year on that budget. Director Everett seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0. GM Raffelson stated she will bring an amended budget to the Board at a future date.

GM REPORT: *Employee anniversary:* HPUD's Board recognized Kenn Bennett's 1-year anniversary with the District. *Election Fall 2026:* HPUD will need to file our Resolution with the County Clerk Office between July 1st and August 7th. Candidates or incumbents wishing to run for office will need to sign up between July 13th and August 7th, 2026. HPUD will have 4 seats on the ballot this year. Elections will be held in conjunction with the county's elections, saving the district money. If all seats are unopposed there will be no need for names to be

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GM REPORT con't: placed on the ballot. Greenway: The trees have been trimmed. The bench has arrived. The fence and the placement of the bench will be completed by the June Board meeting. At that time a discussion can take place about new plants and trees. The memorial plaques are in and will be place on the bench. GM Raffelson will investigate having a community member make a stand above the old water fountain to hold other plaques. State Water Board on-site Visit: Attached report from the inspection. Everything went well with the new inspector being impressed with both staff and facility. SRF Audit: GM Raffelson is answering questions from the WPV infrastructure project for Prop 68 monies. Yearly Audit: Pehling CPA has completed the annual audit. Results will be presented at the July Board meeting. FEMA Audit: FEMA requested the reopening of audit for the Fire Truck 2020 Grant. This has been completed and resubmitted. 147 Tamarack: There have been 4 lots at the end of Tamarack purchased. The grade level will not allow for sewer service there. New landowner is looking into connecting to the water at his expense. Sheriff Office: Motion made by Director Everett to authorize the placement of a Starlink satellite on HPUD's building at LCSO's expense and that LCSO pay \$200 per month for rent starting July 2026. Director Turek seconded the motion. 5 Ayes: Director Rodriguez, Director Turek, Director Harris, Director Johnson and Director Everett. Nays: 0. Wildlife Park: Discussion regarding leasing of 40 acres of HPUD Wastewater Plant property for one year to US Search and Rescue for \$1. USSR can write citations for littering and illegal dumping of trash. They would possibly help with the expense of fencing the property. Leasing of property for any amount requires them to have insurance. GM vacation: June 6 – June 10, 2026. Next Board meeting: 6/23/2026. **The power went off.**

DIRECTOR UPDATES: Director Rodriguez: Would like to see more community involvement. Director Turek: Thanked B. Lee for the wildlife warning in the May newsletter. Director Johnson: Elsie Taylor will be opening her building to the public for monthly birthday parties. Director Everett: Doyle Food Pantry was turned down by the Northern Nevada Food Bank. The Seniors are doing the summer lunch program for school children in the Doyle, Herlong area.

ADJOURNMENT: Director Everett adjourned the meeting at 8 pm.

ATTEST TO:


Bryanna Rodriguez, Secretary


Barbara D. Lee, District Clerk