

Herlong Public Utility District



Regular Board Meeting January 28, 2025

CALL TO ORDER: Director Johnson called the meeting to order at 5:31.

FLAG SALUTE: Director Johnson led the flag salute.

ROLL CALL: Those present: Director Kessler, Director Flores, Director Harris, Director Reed and Director Johnson.

APPROVAL OF AGENDA: Motion made by Director Harris to approve the agenda as presented. Director Flores seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris, Director Reed and Director Johnson. Nays: 0.

PUBLIC COMMENT: None

SWEARING IN OF NEW BOARD MEMBERS: Oath of office given to new member of the Board, Cheri Kessler, and returning board member Erinn Reed.

POLICY 4005: As per policy 4005 HPUD's Operating Principles and NORM were read aloud by GM Sandy Raffelson and District Clerk Barbara Lee.

MINUTES: Motion made by Director Reed to approve the minutes from the December 2025 meeting as presented. Director Harris seconded the motion. Ayes: Director Flores, Director Harris, Director Reed and Director Johnson. Nays: 0. Abstention: Director Kessler.

FINANCIALS: Motion made by Director Reed to approve the preliminary December 2024 financial report. Director Harris seconded the motion. Ayes: Director Flores, Director Harris, Director Reed and Director Johnson. Nays: 0. Abstention: Director Kessler.

FIRE DEPARTMENT UPDATES: There were 10 calls in December with HVFD responding to 6 of them. Both of HPUD volunteer firefighters attending Medical Tuesday workshop: Cardiology and Airways. Discussion followed regarding the fire building and ambulance services in our area.

SHAW ENGINEERING UPDATE: Owen Wurgler reported there is a slight delay in the timeline for the screw press project due to an electrical review and possible change to the original plans for the electricity in the building for the new press. This may lead to an approximate one-month delay.

RATE STUDY CONVERSATION: Board gave staff direction to further review the rate study and to bring back alternatives.

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FILLING OF VACANCY OF BOARD OF DIRECTORS ACCORDING TO POLICY

4097: Board directed staff to post advertisement for the Board vacancy due to Director Reed's resignation. Board hopes to fill position at next meeting.

ORGANIZATIOANL MEETING POLICY 5010: Motion made by Director Flores to table the election of officers until February's meeting. Director Harris seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris, Director Reed and Director Johnson. Nays: 0.

APPROVAL OF BOARD MEETING DATES: Motion made by Director Johnson to approve the proposed 2025 Board meeting dates. Director Harris seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris, Director Reed and Director Johnson. Nays: 0.

GM REPORT: GM Raffelson reported on the January Sierra Alliance meeting: Bruce Ross has joined State Representative Megan Dahle's Office. Teri DuBose from Congressman Doug LaMalfa office was unable to attend. Robert Buchholz (new owner of the Post Office building) and business partner, Jason Alvarez, were in attendance. Mr. Alvarez is opening a laundry mat, and they are looking to fill other spaces in the building. SIAD will be investing 100 million dollars in rail and improvements on the Depot in the next 5 years to include a 7-lane entrance to the base. Sierra Alliance now has a bank account and website Sierra Alliance.org. All Board members must take Ethics training and sexual harassment training be March 31st. Classes may be taken through CSDA. Board members must fill out Form 700 and return to the office by April 1, 2025. March 26th is SDRMA Safety Day. Board members may take the Governance class for free. By attending the class HPUD receives CIP points that reduce HPUD's insurance costs. GM has researched the USDA community grants and is working on the paperwork for the grant and has reached out to the new USDA rural loan person to see if HPUD would qualify for a grant for upgrades to the wastewater plant. PSREA has confirmed they will schedule time to complete the fencing on the Greenway, once completed additional benches can be purchased and trees planted. Ideas for memorial benches were presented. Fire Tax billing went out after December's Board meeting. Next Board meeting will be February 25, 2025.

DIRECTORS UPDATES: Director Reed would like to thank everyone for her time on the Board. After discussion by Directors regarding audits, GM explained RFP for 2025 audit contracts would go out this summer.

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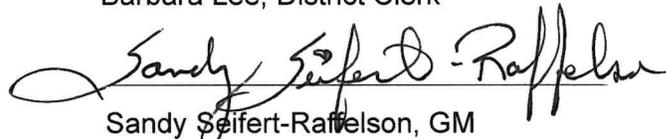


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ADJOURNMENT: Director Fores made a motion to adjourn the meeting. Director Harris seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris, Director Reed and Director Johnson. Nays: 0. Johnson adjourned the meeting at 6:57pm.

ATTEST TO:


Barbara Lee, District Clerk


Sandy Seifert-Raffelson, GM