

Herlong Public Utility District



Regular Board Meeting May 27, 2025

CALL TO ORDER: Director Everett called the meeting to order at 5:30pm.

FLAG SALUTE: The flag salute was led by community member Patty Krupa.

ROLL CALL: Those present: Director Everett, Director Johnson, Director Harris and Director Kessler. Absent: Director Flores.

APPROVAL OF AGENDA: Motion made by Director Johnson to approve the agenda as presented. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Kessler. Nays: 0. Absent: Director Flores.

PUBLIC COMMENT: There were no public comments.

MINUTES: Motion made by Director Everett to approve and file the minutes of the April 15, 2025, meeting. Director Harris seconded the motion. Ayes: Director Everett, Director Harris and Director Kessler. Nays: 0. 1 Abstention: Director Johnson. Absent: Director Flores.

FINANCIALS: Motion made by Director Kessler to approve and file the Preliminary April 2025 Financial Statements. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Kessler. Nays: 0. Absent: Director Flores.

FIRE DEPARTMENT UPDATES: There were 11 calls in April: 10 medical calls, 1 cancelled call. Motion made by Director Johnson to approve Resolution 2025-1, *"A RESOLUTION OF THE BOARD OF DIRECTORS OF THE HERLONG PUBLIC UTILITY DISTRICT ORDERING THE LEVY OF THE SPECIAL TAX FOR THE FIRE SUPPRESSION, PROTECTION AND EVERGENCY MEDICAL RESPONSE SERVICES (MESAURE A) FOR FESCAL Year 2025."* Director Harris seconded the motion. District Clerk asked for roll call vote. Director Everett: Aye, Director Johnson: Aye, Director Harris: Aye, and Director Kessler: Ayes: 4, Nays: 0. Absent: Director Flores. GM reported on a meeting with SIAD Fire Chief Matt DeBoer. The Board directed GM to further pursue a working relationship with SIADFD.

SCREW PRESS REVIEW OF BIDS: Owen Wurger reported on the 2 bids presented to HPUD. The bids were much higher than anticipated. Bids are open for 60 days. Board tabled decision on presented bids. GM reported on possibility of a "bundle grant", the cost of renting a press in the event HPUD's press should go down and possibly purchasing a used press for parts. The Board directed GM to bring back more information regarding a grant to the June Board meeting. GM updated the Board on cost of rental of press if HPUD's press should go down. The Board directed GM to purchase a used belt press with a purchase limit of \$10,000.

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WORKSHOP AND POSSIBLE ACTION ON POLICY 2330: The Board gave GM directions to bring updates to Policy 2330 to include incentive pay based on annual evaluation scores and longevity pay based on length of employment. This policy updates includes words that these responsibilities fall on the GM for all employees. GM incentive pay shall be based on The Board members' evaluation of said GM. Tabled for review and approval at the June Board meeting.

POLICY 4080 – DIRECTOR'S COMPENSATION: Policy reviewed. GM given directions to update policy to include Public Utilities Code and clarification regarding compensation for mandatory training. Policy tabled for approval at the June meeting.

WRITTEN CORRESPONDENCE: Correspondence from SDRMA regarding Workers' Compensation and Property Liability insurance estimates for 2025/26. Information regarding CSDA Legislative Day.

ORDINANCE No. 8 – PROCESS FOR APPOINTING AND ESTABLISHING COMPENSATION FOR OFFICERS OF THE DISTRICT: Motion made by Director Johnson to accept Ordinance 8 as presented. Director Harris seconded the motion. Roll call vote taken. Ayes: Director Everett, Director Johnson, Director Harris and Director Kessler. Nays: 0. Absent: Director Flores

HPUD ATTORNEY CONTRACT: After the Board reviewed the contract submitted by Steven C. Gross of Porter Simon Law; Director Harris made a motion to approve the contract, welcome Mr. Gross back with open arms and rehire Porter Simon as the District's law firm. Director Everett seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Kessler. Nays: 0. Absent: Director Flores.

GM REPORT: 1) Board education report given. 2) Wastewater employee update. Dakota Stokes left HPUD employment due to family matters. Advertising was done for the job. Kenn Bennett has been rehired with a caveat that will keep him here for at least three years. Kenn has two licensing that will allow Royce to take time off. 3) Update on CSDA Legislative Day and words of wisdom from Assembly Woman Heather Hadwick. 4) Storage shed was broken into. Staff secured the building. LCSD was notified. GM is gathering information on the cost of repairing/replacing doors. 5) Discussion regarding Juneteenth being a paid holiday. Will be put on the agenda for the June Board Meeting. 6) Equinox replacement: Direction given GM to look for vehicle for \$30,000 or less and bring back information to the next Board meeting. 7) Reminder of 2025 Board meeting dates.

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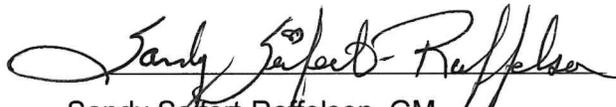
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DIRECTORS UPDATES: Director Everett: Information on upcoming Car Show. Greenway update on fencing, trees and plants. Director Kessler will be absent from the June Board meeting.

ADJOURNMENT: Director Everett adjourned the meeting at 7:44pm.

ATTEST TO:


Barbara Lee, District Clerk


Sandy Seifert-Raffelson, GM

