

Herlong Public Utility District



Regular Board Meeting, June 24, 2025

CALL TO ORDER: Director Everett called the meeting to order at 5:30pm.

FLAG SALUTE: Director Everett led the flag salute.

ROLL CALL: Those present: Director Everett, Director Johnson, Director Harris, Director Flores.
Absent: Director Kessler.

APPROVAL OF AGENDA: Motion made by Director Johnson to approve the agenda as presented. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Noes: 0. Absent: Director Kessler.

PUBLIC COMMENT: There were no public comments.

MINUTES: Motion made by Director Johnson to approve the agenda as presented. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, and Director Harris. Abstention: Director Flores. Noes: 0. Absent: Director Kessler.

FINANCIALS: Motion made by Director Harris to approve and file the May 2025, Financial Statements. Director Everett seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Noes: 0. Absent: Director Kessler.

FIRE DEPARTMENT UPDATES: Fire Command truck (Chief Truck #1000) is down until further notice. I have a call into our Mechanic to come out and evaluate the truck and give the District an estimate of possible cost to get the truck in condition to use in the field.

Volunteer Price came up to the office and he and the GM had several words regarding the fire department and in the mist of it, he informed GM that the truck was having several issues, GM asked him to please park the truck until it could be repaired. He informed GM that he did not have a car to drive and would not be able to volunteer. GM told him she understood and that SIAD was working with HVFD to help fill in the gaps between volunteers. Later that day, Enosh Everett volunteered to come back for only medical calls, when he was available. Volunteer Enosh would prefer not to report to Volunteer Price and GM suggest he report to her, because it was not known how long Volunteer Price would be without a vehicle to volunteer at all.

We have received 2 volunteer applications. They have been given the information to get their drug test so GM can bring their applications to the Board. GM is currently waiting for results from both for drug testing.

Herlong Public Utility District



Regular Board Meeting, June 24, 2025

SIAD did a joint training on HPUD fire department grounds this week for wildland training. GM has given Chief DeBoer the map of HVFD property.

The Board discussed the logistics of where the Chief's truck would be parked when not on a call and authorized repairs to V1000.

SCREW PRESS REVIEW OF BIDS FROM OPENING: Owen Wurgler gave an update regarding bids that had been submitted. Director Flores made a motion not to accept bids as presented. Director Johnson seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Noes: 0. Absent: Director Kessler.

The Board asked Owen to bring back information regarding other American made screw presses and their prices. Discussion regarding options for obtaining grant monies for a larger wastewater project or borrowing from HPUD Water account to replace the Wastewater's existing press.

SHAW ENGINEERING – ELEVATED TANK: Much discussion on recoating the elevated tank and the project going out to bid. Owen Wurgler will have more information next month on advertising for and opening bids for the project.

POLICY 2330 – COMPENSATION: Director Johnson made a motion to accept the amended Policy 2330 as presented. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Absent: Director Kessler.

POLICY 4080 – DIRECTOR'S COMPENSATION: Director Flores made a motion to accept the amended Policy 4080 as presented. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Noes: 0. Absent: Director Kessler.

VEHICLE REPLACEMENT: Director Everett made a motion to place a hold on purchasing a work truck for the plant. Director Flores seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Noes: 0. Absent: Director Kessler.

Director Flores made a motion to purchase a company vehicle with the purchase price to be \$30,000 plus the amount of money received for the Equinox. Director Everett seconded the motion. Ayes: Director Everett, Director Johnson, Director Harris and Director Flores. Absent: Director Kessler.

WRITTEN CORRESPONDENCE: GM presented information regarding the change of command of SIAD, information from Congressman LaMalfa's office about bills that have been passed regarding California laws and bills headed to be signed, and 2026 changes on Fire Incident Reporting.

Herlong Public Utility District



Regular Board Meeting, June 24, 2025

BOARD TO APPOINT A NEGOTIATOR FOR LABOR NEGOTIATIONS WITH GM PER THE BROWN ACT, GOVERNMENT CODE SECTION 54957.6:

Director Johnson made a motion to appoint Director Everett as negotiator on behalf of GM. Director Harris seconded the motion. Ayes: Director Everett, Director Johnson, and Director Harris. Noes: Director Flores. Absent: Director Kessler.

GM REPORT: Belt Press: This last week, staff experienced another failure with the belt press. I am happy to inform you the part we needed was in stock and staff have order 2 for under \$1200. One to use and one to keep on the shelf. Ken Mallory continues to get information on the belt press in Winnemucca. Staff is feeling confident in the way the District is currently wasting bio-solids and the plan to move forward to the future with grant money to replace the press.

Storage Shed: Last reported the storage shed next to the office was broken into. Nothing was taken and nothing was gone through. Once vandalized people saw what was inside, they were disappointed and left. Unfortunately, the steel door was badly damage and will cost \$2,000-\$5000 to replace and approximately 8 to 10 weeks out. Staff have put a bar across the door with a padlock, which will hold for now.

Wastewater property: NST Engineering was out this last week to stake the wastewater property. Now that the property has been staked the District could move forward with ideas to keep garbage and people off the District property. 1) Maybe as simple as several property signs, letting everyone know the property belongs to the District and could be prosecuted if on the property or dumping on the property. 2) building up barriers around the property. 3) fencing the entire property or at least the road entrance.

Holiday Review: Staff worked on Juneteenth this year as we have done in the past 3 years. Juneteenth is a federal holiday, but the District does allow 2 days for Thanksgiving, so staff seems to be happy with the current policy. With everything included in this board packet and knowing the board meeting would be after Juneteenth, I did not include this as an item to review this meeting. If Board would like to review this policy at the next meeting, I will make sure it is on the agenda.

GM Conference: I will be out of the office Sunday 6/29 – Tuesday 7/1 for the GM conference in Tahoe. During this time, I will have a chance to meet with the Federal Grant program manager to go over what HPUD next steps are to apply for federal grant funding for the wastewater plant and sewer line on DS Hall and Sierra Street.

CSDA FALL Conference: Flyer is attached. I believe there is enough money in the budget for 1 Director to attend. If anyone would like to attend, please let me know back at the next board meeting, so we can take advantage of the early bird registration.

Herlong Public Utility District



Regular Board Meeting, June 24, 2025

GM REPORT con't: Next Board meeting 7/22/2025

DIRECTORS UPDATES: Director Johnson gave an update on the HVFD Auxiliary.

CLOSED SESSION: Closed Session Pursuant to Government Code section 54957.6, Conference with Labor negotiator; Director Everett, Represented Employee: General Manager. The Board went into Closed session at 8:10 pm, and returned from Closed session at 8:55 pm, with nothing to report.

ADJOURNMENT: Director Everett adjourned the meeting at 8:58 pm.

ATTEST TO:

Handwritten signature of Barbara Lee in black ink.

Barbara Lee, District Clerk

Handwritten signature of Sandy Seifert-Raffelson in blue ink.

Sandy Seifert-Raffelson, GM