

# Herlong Public Utility District



Regular Board Meeting February 25, 2025

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**CALL TO ORDER:** Director Johnson called the meeting to order at 5:30pm.

**FLAG SALUTE:** Director Johnson led the flag salute.

**ROLL CALL:** Those present: Director Kessler, Director Flores, Director Harris and Director Johnson.

**APPROVAL OF AGENDA:** Motion made by Director Flores to approve the agenda as presented. Director Harris seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris and Director Johnson. Nays: 0

**PUBLIC COMMENT:** There were no public comments.

**FILLING OF VACANCY ON THE BOARD OF DIRECTORS:** Applications from Danielle Bowman and Johnny Everett. Board and public discussion regarding applicants. Votes for approving Ms. Bowman: Director Flores. Votes for approving Mr. Everett: Director Kessler, Director Harris and Director Johnson. Mr. Everett took his place as a Board Member.

**MINUTES:** Motion made by Director Kessler to approve the minutes from the January 28, 2025 meeting as presented. Director Harris seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris and Director Johnson. Nays: 0. Abstention: Director Everett.

**FINANCIALS:** Motion made by Director Harris to approve the January 2025 financial report, filing of the January check register and approval of the 2024 monies paid to Directors and staff as presented. Director Kessler seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris and Director Johnson. Nays: 0. Abstention: Director Everett.

**FIRE DEPARTMENT UPDATES:** 12 medical calls, 2 possible fire calls: one being an alarm at the school and the other being a small structure fire behind a home in WPV. Medical Tuesday training Feb. 11 (Cardiology/Airway), next meeting will be March 25<sup>th</sup>. Discussions on how to encourage community members to join the fire department and the Auxiliary. Also discussed was what needs to be done to bring the banking current for the Auxiliary.

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**SHAW ENGINEERING UPDATE:** Owen Wurgler was able to attend the Board meeting. GM Raffelson gave an update on the screw press project. Information given from the electrical engineer. Potentially delivery of bid mid/late March perhaps early April.

**RATE STUDY CONTINUED CONVERSATION:** GM Raffelson presented to Board an alternative proposal for Board's consideration. Motion made by Director Johnson to direct Staff to proceed with Prop 218 for rate increases/decreases. Director Flores seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris, Director Johnson and Director Everett. Nays: 0. Motion made by Director Flores to amend the current investment and reserve policies. Director Johnson seconded the motion. Ayes: Director Kessler, Director Flores, Director Harris, Director Johnson and Director Everett. Nays: 0.

**ORGANIZATIONAL POLICY 5010:** Director Johnson made a motion to appoint Director Everett as president. Director Harris seconded the motion. Ayes: Director Kessler, Director Harris, Director Johnson and Director Everett. Nays: Director Flores. Motion by Director Everett to appoint Director Johnson as Vice President. Seconded by Director Harris. Ayes: Director Kessler, Director Flores, Director Everett, Director Harris, and Director Johnson. Nays: 0. Motion by Director Johnson to appoint Director Kessler as Secretary/Treasurer. Seconded by Director Everett. Ayes: Director Kessler, Director Flores, Director Everett, Director Harris, and Director Johnson. Nays: 0. Motion by Director Everett to appoint Barbara Lee as District Clerk. Seconded by Director Kessler. Ayes: Director Kessler, Director Flores, Director Everett, Director Harris, and Director Johnson.

**GM REPORT:** The **Sierra Alliance** will be held tomorrow tonight. Wednesday at 5:30pm. **Education.** All Board members must take Ethics training and sexual harassment training by March 31<sup>st</sup>. Staff can sign you up for the class through CSDA and you can log on and take the class when you have time. Or if you would all like to take it at the same time, we could take the class here in the conference room. HPUD Staff is here to help you. **FORM 700** forms are due to this office no later than April 1<sup>st</sup>! 700 forms are due annually and when you begin on the board or are exiting the Board. **SDRMA Safety Day** is March 26<sup>th</sup>, this would be a great time to take the Governance class for Free and participate in SDRMA safety day to receive CIP points that discount HPUD insurance cost. Please let me know as soon as possible if you would like to attend!! The day is Free, but I would need to book a hotel room for you the night before. **GREENWAY** Mitch from PSREA with Jason crew and the help of HPUD employees worked 2 days on the new greenway fence. HPUD Parks fund purchased discounted lunches, from the Mart, for the crew for the 2

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days they worked. GM believes we can get a local person to help rehab the two park benches that are already there. I would like to purchase one additional bench and possible greenway Memorial sign. Still discussion on how the Board would like to honor those that have served HPUD and possible spots for the community to sponsor a loved one. **TANK:** Coleman, Owen and I have been working on an RFP for the tank rehab. Included is Coleman information from Superior Tank Solutions, Owen is taking this information and the information I have supplied to put together a RFP and bid packet. **FIRE BARN Property:** Attached is the SIAD Compliance report for the property that the fire barn is on for your information. Next Board meeting 3/18/2025

**DIRECTORS UPDATES:**

**Director Kessler:** Will be gone in April after the April Board meeting.

**Director Flores:** Would like to see about leasing out HPUD property for the purpose of grazing cattle. Board gave him permission to contact local cattlemen to see if there is interest in one of them leasing the property near the plant and/or wells with the possibility of cattleman fencing the property in lieu of monetary payment.

**Director Everett:** Living Hope Church will be holding an Easter Egg Hunt on the Saturday before Easter. There will be 2,000 eggs, with special prizes for the kids. The week after Memorial Day weekend there will be a car show at the local ballpark. Possibly the volunteer fire department or Auxiliary could have a recruiting booth.

**ADJOURNMENT:** Motion made by Director Flores to adjourn the meeting. Seconded by Harris. Director Everett adjourned the meeting at 7:07pm.

ATTEST TO:

A handwritten signature in black ink that reads "Cheri Kessler".

Cheri Kessler, Secretary/Treasurer

A handwritten signature in black ink that reads "Barbara Lee".

Barbara Lee, District Clerk

