HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

**5:30PM TUESDAY, December 12, 2023**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this “read into the record”. In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

1. CALL TO ORDER
2. FLAG SALUTE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PUBLIC COMMENT – In person or read into the record; not to exceed three minutes each on items not agenized. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak, Again 3-minute limit)
6. FINANCIALS – Review and possible action to receive and file October 2023 Financial Statements.
7. Approval of Engineering/project management fees for SRF Project
8. Approve Check Request to Rapid Construction for SRF Project
9. MINUTES - Review and possible action approving the minutes from November 14th, Regular Board Meeting.
10. FIRE DEPARTMENT – Receive and file monthly Fire Department Report
11. Policy for a fitness test or physical examination annually –
12. Stipend policy for voluntary fire persons –

NEW BUSINESS

1. INTRODUCTION TO OWEN WURGLER – Shaw Engineering, Owen will be taking Paul Winkelman’s place in the new year and Owen wanted to officially introduce himself to the Board and give the Board an update on the Master Plan for both Water and Wastewater that the Board authorized the GM to complete 2023.

OLD BUSINESS

1. COMPLETION OF WPV PROJECT

* Final pay request for project
* MT View Road pavement request

1. 2024 BUDGET – Review and possible action to approve 2024 Budget.
2. GM REPORT:
3. DIRECTORS UPDATES:
4. ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted December 8, 2023.

Sandy Seifert-Raffelson

GM

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.