

HERLONG PUBLIC UTILITY DISTRICT

REGULAR MEETING

**5:30PM TUESDAY, August 27th, 2024**

HERLONG PUBLIC UTILITY DISTRICT BOARD ROOM

447-855 Plumas Avenue

Herlong CA 96113

**ZOOM ID: 531 054 8972**

**PASSWORD: 774105**

**AGENDA**

**PUBLIC PARTICIPATION**

**If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:**

**READ INTO THE RECORD AT THE MEETING:** Submit your comment via email prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. [sandy@herlongpud.com](mailto:sandy@herlongpud.com)

- 1) CALL TO ORDER
- 2) FLAG SALUTE
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) PUBLIC COMMENT: In person or read into the record; not to exceed three minutes each on items not agenzized. (Each Public Member wishing to make a statement must first fill out a form so the Board President can recognize you before you speak, Again 3-minute limit)
- 6) FINANCIALS: Review and File July 2024 Financials and check register.
- 7) MINUTES: Review and possible action approving the minutes from July 23, 2024, Regular Board Meeting
- 8) FIRE DEPARTMENT UPDATES:

**NEW BUSINESS**


- 9) RATIFY SHAW ENGINEERING CONTRACT FOR SCREW PRESS: This is to review and possible action to ratify signed Shaw Engineering Contract for new Screw Press that was visit at last Board Meeting.
- 10) PUBLIC HEARING AT 6PM FOR FIRE TAX LIENS: Review and possible action to approve Liens to be recorded for unpaid Fire Taxes.

OLD BUSINESS:

- 11) POLICY 3042 EMPLOYMENT OF OUTSIDE CONTRACTORS AND CONSULTANTS: Review and possible action of policy and changes.
- 12) POLICY 2330.6 INCENTIVE PAY: This item was tabled until staff and directors could bring back more information. Review and possible action to approve 2024 incentive pay based on 2023 year and accomplishments.
- 13) GM REPORT:
- 14) DIRECTORS UPDATES:
- 15) ADJOURNMENT:

The agenda is available for review at the Herlong Public Utility District Office, the Herlong CA Post Office and at [www.herlongpud.com](http://www.herlongpud.com)

Posted August 23, 2024



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Sandy Seifert-Raffelson  
General Manager

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the Administration Manager and are available for public inspection. If you have any questions on any agenda items, contact the Administrator at (530)827-3150.