

Herlong Public Utility District



Special Board Meeting November 17, 2022

**THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20
ISSUED BY GOVERNOR GAVIN NEWSOM ON
MARCH 17, 2020
PUBLIC PARTICIPATION**

If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:

READ INTO THE RECORD AT THE MEETING: Submit your comment via email or drop box prior to the start of the meeting, provided that the reading shall not exceed three (3) minutes. Please state in your email that you would like this "read into the record". In those cases where the meeting author requests that the email be read aloud as though it were being delivered orally at the meeting, the email will be read aloud by the Board Clerk up to a maximum of three minutes. Comments received after the meeting has begun, will be placed into the record, and distributed appropriately. sandy@herlongpud.com

CALL TO ORDER: Director Everett called the meeting to order at 11 Am.

FLAG SALUTE: Director Everett led out the pledge to the Flag.

ROLL CALL: Director Ayers, Director Everett, Director Swistowicz and Director Johnson were all present. Director Harris was absent.

APPROVAL OF AGENDA: Director Ayers made a motion to approve the agenda, and Director Everett seconded. The motion carried: roll call vote: Aye Votes: Ayers, Everett, Johnson and Swistowicz; Nay votes: None, Absent: One

PUBLIC COMMENT: None

FIRE DEPARTMENT: 15 Calls in October and Volunteers responded to 14 out of 15. Director's Ayers made a motion to update the Mutual Aid with Milford authorizing Board President to sign. Seconded by Director Johnson. The motion carried: vote: Aye Votes: Ayers, Everett, Johnson and Swistowicz; Nay votes: None, Absent: One.

Director Everett handed out Appreciation awards to Volunteer Crystal White for her and Chief White. Board approved Plaques and gift certificates for all three volunteers.

MINUTES: October 11th Meeting Minutes were presented. Director Ayers had already attested to the minutes as presented. Director Swistowicz did not agree with the minutes because he did not agree with what the majority of the Board agreed upon in closed session and reported out under Public Employee performance evaluation Government code section 54957, general manager review. Director Swistowicz went on to break closed session confidentiality at which time Mrs. Raffelson asked. for point of order. Director Swistowicz did not recognize Mrs. Raffelson or Board chair and continue his rant. Director Ayers tried to bring the item back on point. Director Johnson made the motion to approve October 11th, 2022, Board minutes. Director Ayers seconded the motion. The motion carried: vote: Aye Votes: Ayers, Everett, and Johnson; Nay votes: Swistowicz, Absent: One.

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NEW BUSINESS

POLICY 3200 DISADVANTAGED BUSINESS ENTERPRISE: This policy is presented to the Board to stay in compliance with FEMA grant and ongoing Federal grants. Director Ayers felt this policy is straight forward and didn't feel that any changes needed to be made to it. Director Ayers made a motion to approve Policy 3200 Disadvantaged Business Enterprise, Director Everett seconded it. The motion carried: vote: Aye Votes: Ayers, Everett, Johnson and Swistowicz; Nay votes: None, Absent: One

2023 BUDGET: The budget is presented twice a year. Directors' questions on how revenue line items were presented. Director Ayers made a motion to approve the 2023 budget with clarification of revenue line items for both fire and lighting fund. Director Johnson seconded the motion. The motion carried: vote: Aye Votes: Ayers, Everett, Johnson; Nay votes: Swistowicz; Absent: One

CORRESPONDENCE: Directors appreciated seeing this line item added to the board packet. Director Ayers made a motion to receive and file correspondence and Director Everett seconded the motion. The motion carried: vote: Aye Votes: Ayers, Everett, Johnson and Swistowicz; Nay votes: None, Absent: One

GM REPORT:

WPV – Proposed Project Schedule

Notice to Proceed/Preconstruction Meeting November 15th

Start Construction – December 1st

Construction work hours M-F 8am- 4:30pm

Starting at manholes Tamarack and A25

Attached is schedule for Construction

Community Meeting - Need to schedule an evening for a community meeting for the project. The Board requested Community meeting be set for Friday at 3pm, December 2nd. Staff will put together flyers, add to newsletter with billing, post newsletter, add to Website, post alert. Board members, as available, will hand out flyers on own streets. Community Meeting to be held at the Chapel

GREEN WAY – County is having a difficult time finding a 4-foot-wide paver

Board meeting stopped at 12:30pm for a break before going into closed session.

Closed Session: The Board went into closed session at 12:40pm and came out of closed session at 12:55pm. Action taken on a motion by Director Everett that was

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seconded by Director Swistowicz that received 4 Aye votes with 1 absent to have HPUD legal counsel participate in mediation HPUD vs Pg&E.

DIRECTOR'S UPDATES: Director Swistowicz wanted more discussion on the GM contract and the hiring of a new Financial Manager. Board did not move these items forward or give direction to staff.

ADJOURNMENT: Meeting adjourned at 12:56pm



John Everett, President

ATTEST TO:



Lain Ayers, Board Secretary